



***JOB POSTING October 24th, 2016***

**Position:** General Building & Parks Maintenance

**Dept:** Parks & Recreation

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**Position Responsibilities (include but are not limited to the following):**

- Responsible for maintenance operations at City Parks and Facilities
- Make preparations for events
- Plants and maintains trees at City Parks and Facilities
- Plants and maintains flowers at City Parks and Facilities
- Clean the park restrooms , empty trash cans, clean toilets, replace empty paper towel dispensers, clean floors, vacuum
- Maintains the grass at City Parks and Facilities
- Renovates City Facilities as needed
- Mechanical duties as needed
- Perform all other tasks as assigned by the Director of Maintenance
- Perform special assignments when assigned by supervisors
- Unlock and secure facility as needed
- Ability to operate hand and power tools and light machinery
- Ability to operate Zero turn mowers, weed eater and blowers
- Pick up trash in parks
- Prepare and paint facilities

**Knowledge, Skills, and Abilities Required:**

- Basic understanding of general maintenance
- Ability to problem solve
- Considerable ability to work well with others
- Basic understanding of light construction and machinery
- Basic knowledge of plumbing, electrical and general building repair

**Preferred Qualifications:**

**Education/Training:** High School Diploma or equivalent

**Experience:** Minimum 2 years maintenance training or experience

**Working Conditions:** Indoor and outdoor environments, including extreme heat and cold

**Physical Requirements:**

- Ability to work in a wide variety of environment, including extreme heat and cold
- Ability to see within normal parameters
- Ability to hear within normal range
- Ability to extend hand(s) and arms(s)
- Ability to stand for long period of time
- Ability to read
- Ability to push, pull, carry, and lift a minimum of 40pounds

**How to Apply:** Applications/Resumes and professional references will be accepted online only at [terrehaute.in.gov](http://terrehaute.in.gov). Applications may be submitted from a home personal computer or by utilizing resources available at your local County Library branch or local Work One office.

**Position will remain open until filled**